

May 2013

CURE International UK – Data Protection Policy

The guiding principle of this policy is that CURE International UK (CURE UK) recognises how important it is that personal information remains secure. CURE UK respects and protects the privacy of donors and adheres to the following guidelines:

- CURE UK treats information about donations with strict confidentiality
- CURE UK does not lend, exchange, rent, or sell donor information to other organisations or businesses or any other third party
- CURE UK employees who have access to donor information are required to keep the information confidential
- Donor information is retained by CURE UK in order to keep in touch with supporters, including fundraising activities. CURE UK will keep donor name, phone numbers, postal and email addresses.
- CURE UK respects the wishes of donors who wish to have their details removed from the donor database. CURE UK will not keep records against donor's wishes
- CURE UK respects the wishes of donors who choose to limit the information they receive. Donors may contact CURE UK to request to be excluded from e-mail or postal mailings.
- CURE UK will regularly review and audit the ways it holds, manages and uses personal information
- CURE UK regularly assesses and evaluates its methods and performance in relation to handling personal information
- All CURE UK staff are aware that a breach of the rules and procedures identified in this policy may lead to disciplinary action being taken against them

This policy will be updated as necessary to reflect best practice in data management, security and control and to ensure compliance with any changes or amendments made to the Data Protection Act 1998.

May 31st 2013

Hélène Frost
Executive Director
CURE International UK

Chairman Prof. Christopher Lavy OBE MD MCh FCS FRCS, Vice - Chairman Marquess of Reading, Dale Brantner,
Dr Verona Beckles BSc MBBS FRCS Tr & Orth, David Hodgson, Alan Bell, Richard Stone

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England and Wales number 1094705

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